



## Report Contact Information

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- University / School
- Name
- Email & Phone Number
- Campus Title and Department
- Will you be an advisor in the 2024-2025 academic year?
- Are you the primary advisor?
- How many advisors does your chapter typically have?
- Additional advisor(s) name and email address

## Chapter Goals & Advice for Future Leaders

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- What does your chapter do well?
- What can your chapter improve?
- What advice do you have for next year's officers?
- What advice do you have for next year's advisors?
- Did you transition your new officers yet?





## Region Coordinators (RC)

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- How would you characterize the support you received from your RCs (formerly Section Coordinators)?
- In what ways would you like to see the Region Coordinator role expanded to better assist with chapters?

## National Office Resources

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- Please rate the usefulness of the Advisor monthly emails.
- Please rate the usefulness of the Advisor Meet-Ups you attended.
- Please check any of other resources you found helpful this year (list provided)
- What other resources could be added to help you?
- What topics do you want to learn about?
- What do you think the National Office could do to better support you as an advisor?
- Would you like to be contacted by the National Office about ideas you have to enhance the advisor experience?





## Chapter Health

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- Please rate your chapter's health in the following areas:
  - **Membership** (amount of applications, yield from candidates to paid members)
  - **Activities** (holds activities around scholarship, leadership, service, campus recognition)
  - **Financial** (pays national dues, holds fundraisers, has adequate funds for activities)
  - **Advisors** (at least one committed advisor, advisor feels supported/trained in their role)
  - **Officers** (strong executive board, e-board feels supported/trained in their role)
  - **Member Engagement** (members participate in activities and meetings)
- What percentage of your chapter would you consider active members?

## Conference Information

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- Have the student(s) attending the National Leadership Conference (July 26-28 in Columbus, OH) been identified?
- Are you planning to attend the National Leadership Conference?





## Letter To Your Supervisor (optional)

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Mortar Board's Executive Director is happy to send a letter of support and appreciation to your supervisor (or other campus officials) to express our sincerest gratitude for your leadership and give you the recognition you deserve. If you'd like a letter sent this summer, please supply the information below. We will send the letter to up to three people.

- Are there specific tasks, projects, or actions you'd like mentioned?
- For each person receiving a letter:
  - Name
  - Campus title
  - Email/mailing address (depending on printed or electronic letter)





# MORTAR BOARD

## Chapter Awards

- Do you plan to apply for Ruth Weimer Mount Chapter Excellence, Freeman and Fox Most Improved Chapter Awards, Excellence in Advising, or Starlington Prize? (separate applications)

### Gold Torch

- Would you like to be considered? (yes/no)
- (If yes) Explain how your chapter has excelled in the areas of scholarship, leadership, and service to the alma mater (be sure all three areas are included).

### Project Excellence Awards

- Would you like to be considered? (yes/no)
- Which awards would you like to be considered for?
  - Scholarship, Leadership, Service to the alma mater, Fundraising, Alumni involvement, Community service, Reading is Leading, Mortar Board Week
- Provide a brief summary of the project/initiative for each award you'd like to apply. Include a project description (cost, number of people involved, promotion, etc), how the project excelled in the areas above, and what the positive impact was as a result of the program.
- If you'd like to upload the information and/or supporting documents, please attach.





## Chapter Awards (continued)

### DEI&B Award

- Would you like to be considered? (yes/no)
- In which of the following areas has your DEI&B project/initiative excelled? (Please check all that apply)
  - Scholarship, Leadership, Service to alma mater, Service to the greater community, Recruitment & membership selection, Alumni involvement, Reading is Leading, Mortar Board Week, Partnerships with other groups/organizations
- Describe the project/initiative. What was its impact? What opportunities or challenges were encountered?
- If possible, please attach videos, pictures, or other files that visually support your project/initiative.

### Outstanding Achievement Awards

- Would you like to be considered? (yes/no)
- Which awards would you like to be considered for? (check all that apply)
  - Recruitment & Selection, Officer/Advisor Transition, Chapter Reactivation, Campus Visibility, Chapter Communication, Digital Communication
- Provide a brief summary of how your chapter made great strides in the above areas.

