

October Chapter Meeting Agenda

[Enter Chapter Name] [Enter Date] | [Enter Time of Meeting]

[X:XX -X:XX] 15 Mins	Welcome & Team Building Led by: ENTER NAME <ul style="list-style-type: none"> Team Building Activity Update on follow-ups from September's meeting [if any]
[X:XX -X:XX] 10 Mins	Campus Visibility Check-In & Spring Recruitment Led by: ENTER NAME <ul style="list-style-type: none"> How did we do in September? Next Month's Event Overview/Calendar <ul style="list-style-type: none"> Ideas or any events members know of that aren't on our radar? Recruitment <ul style="list-style-type: none"> What are some creative ways we can draw positive attention to our chapter to make it an organization others want to join? Ideas for connections/relationships we can build to be ready for Spring selection?
[X:XX -X:XX] 10 Mins	Week of Service [October 20-26] Led by: ENTER NAME <ul style="list-style-type: none"> Who will take the lead? Plan out events / ideas <ul style="list-style-type: none"> Delegate tasks and set deadlines Promotion: sharing on social media, sharing on campus
[X:XX -X:XX] 20 Mins	Professional Development / Guest Speaker Led by: ENTER NAME <ul style="list-style-type: none"> [IF you have a guest speaker, add a short bio & their relationship with Mortar Board.] [IF you do not have a guest speaker, here are possible topics for professional development topics]
[X:XX -X:XX] 5 Mins	Closing Out the Meeting Led by: ENTER NAME <ul style="list-style-type: none"> Questions, comments, thoughts? Brief Outline of the remainder of Fall Semester & Important Dates Next Meeting: [enter in date & location] Adjournment
<i>Important Dates & Notes</i>	October 20-26 th – National Week of Service Nov. 15 – Graduate Fellowship Applications Open Jan. 26 – Special National Conference (1 delegate REQUIRED to attend)

My Action Items: