

September Chapter Meeting Agenda

[Enter Chapter Name] | [Enter Date] | [Enter Time of Meeting]

<p>[x:xx -x:xx] 30 Mins</p>	<p>Welcome, Housekeeping & Team Building Led by: ENTER NAME</p> <ul style="list-style-type: none"> Team Building: Getting to know YOU Ice Breaker Activity (click here for ideas) House Keeping <ul style="list-style-type: none"> Planning our meetings for the rest of the semester
<p>[x:xx -x:xx] 10 Mins</p>	<p>Chapter Action Plan Led by: ENTER NAME</p> <ul style="list-style-type: none"> Status update Brainstorming ideas
<p>[x:xx -x:xx] 10 Mins</p>	<p>On-Campus Visibility Brainstorming/Discussion Led by: ENTER NAME</p> <ul style="list-style-type: none"> Where should we be? What are new ideas to enhance our visibility? Who can we partner with?
<p>[x:xx -x:xx] 10 Mins</p>	<p>Closing Out the Meeting Led by: ENTER NAME</p> <ul style="list-style-type: none"> Questions, comments, thoughts? Brief Outline of the Fall Semester & Important Dates Next Meeting: [enter in date & location] <p>Adjournment</p>
<p>Important Dates & Notes</p>	<p>Sept. 23 – Mortar Board Book Club Meeting (open to all) Sept. 30 – Chapter Action Plans are due to the National Office Oct. 20-26 – National Week of Service Nov. 15 – Graduation Fellowship Applications Open</p>

My Action Items: